



**Submit To:**

Starkey Ranch MPOA  
Architectural Review Committee  
4131 Gunn Highway  
Tampa, FL 33618

or email to

[lzimmerman@greenacre.com](mailto:lzimmerman@greenacre.com)

**ARC Application – Modifications**

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Applicant Information**

PH# 813-936-4103

Name \_\_\_\_\_

Builder  Homeowner

Address \_\_\_\_\_

Phone (     ) \_\_\_\_\_ - \_\_\_\_\_

Email \_\_\_\_\_ @ \_\_\_\_\_ .com

X \_\_\_\_\_

Applicant Signature

Please fully complete all information requested on this application before submittal to ARC. Incomplete or illegible applications will be returned to applicant for completion prior to inclusion on Starkey Ranch ARC agenda.

**Provide all requested documents in 1 email/package.**

**\*\*Deadline is the Wednesday prior to the meeting\*\***

<b>Lot #:</b> _____	
<b>Lot Address:</b>	_____
<input type="checkbox"/> <b>Gutters/Downspouts</b> <i>(May be exposed only if painted to match color of adjacent trim, wall, column, etc.)</i>  Please provide samples and/or colors for the following changes:  <input type="checkbox"/> <b>Paint</b> ———> <input type="checkbox"/> Same color touch-up <i>(sample not required)</i> <input type="checkbox"/> Color Change  <input type="checkbox"/> <b>Re-roof</b>  Please provide plans for the following changes:  <input type="checkbox"/> <b>Pool</b> <input type="checkbox"/> <b>Porch</b> <input type="checkbox"/> <b>Screen Enclosure</b> <input type="checkbox"/> <b>Additions</b>  <b>Narrative of Change(s)</b> <i>(Please clearly state type of change to be made.)</i> _____ _____ _____ _____	

**For Starkey Ranch ARC Use Only:**

Approved     Denied     Deferred    ACC Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Committee member signature: \_\_\_\_\_

# Starkey Ranch MPOA Application Check List

## Pool/Screened-In Enclosure

- Copy of the "As Built" Lot Survey
- The proposed alteration needs to include the pool specifications drawn, in color, on the "As Built" Lot Survey. This drawing should include location, distance and dimensions to scale of the pool and screen enclosure.
- Construction drawings for screen enclosure with dimensions
  - Insulated roof panels should be included in these drawings if they are to be used.
- Contractor's proposal
- Pool Equipment landscape plan
- Confirm exposed Footers are to match the exterior paint
- Photos of the following:
  - Proposed pavers, coping, pool liner/pool tiles/surface
  - Proposed style of pool cage to be used
  - Back side of the house
  - Existing condition in backyard
  - Rendering of pool and screen if available from contractor
  - Plants to be used

## Screened-In Enclosure (without pool)

- Copy of the "As Built" Lot Survey
- The proposed alteration needs to include the screened-in enclosure specifications drawn, in color, on the "As Built" Lot Survey. This sketch should include location, distance and dimensions to scale of the screened-in enclosure.
- Construction drawings for screen enclosure with dimensions
  - Insulated roof panels should be included in these drawings if they are to be used.
- Contractor's proposal
- Photos of the following:
  - Proposed pavers
  - Back side of the house
  - Existing condition in backyard

## Patio and Outdoor Kitchen

- Copy of lot survey showing location of improvements
- Proposal from contractor
- Confirmation on the finish of the exterior walls or footers to match existing home
- Photos and renderings if available
  - Location of improvements
  - Photos of home where improvements are to be constructed
  - Pictures of finishes to be used

## **Fence**

- Fencing specifications, Details and Drawing from Fencing Contractor
- Copy of brochure or photo of selected fencing, including style, material and height
- Copy of the "As Built" Lot Survey.
- The fence and gate locations and connection points to the house need to be marked on the "As-Built" Lot Survey in colored marker or symbols, i.e. "x". Any existing fence on adjacent lots should be marked on the survey in a different color or different symbols, i.e. "o". Any gate included on the rear property line should open inward and not into the common grounds. (Unless otherwise required by local code.)
- Photos (in color) of rear yard evidencing any existing fences installed on adjacent lots (LT, RT, Back)
- Landscape plan for rear loaded and side lot homes
- All fences must tie to the rear corner of the home unless a neighbor's fence is existing or approved at the same time.

## **Gutters**

- Contractor's proposal
- Confirm gutter to match trim and down spout to match body of home
- Photos (in color) of the following:
  - House
  - Proposed material
  - Back side of the house

## **Water Softener**

- Copy of lot survey showing location of improvements
- Proposal from contractor
- Confirm the softener to be buried with no more than 18 inches exposed
- Landscape plan to conceal from view
- Photos (in color) of the following:
  - House
  - Proposed material
  - Back side of the house

## **Generator**

- Copy of lot survey showing location of improvements
- Proposal from contractor
- Landscape plan to conceal from view
- Photos (in color) of the following:
  - House/area of modification
  - Proposed material

## **House Painting**

- Names of colors and grouping to be used (scheme)
- Color swatch/scheme previously approved for builder / neighborhood.
- Photos (in color) of the following:
  - House
  - House on both sides of your house and the three houses directly across the street

### **Landscaping/Hardscaping/Curbing**

- Copy of the "As Built" Lot Survey showing proposed alterations
- Landscaping plan showing area to be modified and new planting plan
  - Plan should clearly demonstrate that required shrub and tree counts are maintained.
- List of removed landscaping
- List of proposed landscaping (from approved plantings list contained in the Design Guidelines)
- If tree removal or installation is included, view the Pasco County Tree Protection & Restoration Ordinance.
- Photos of the following:
  - Existing landscaping
  - Proposed landscaping

### **Landscape Curb**

- Copy of the "As Built" Lot Survey showing proposed alterations
- Contractors proposal
- Photos of the following:
  - Existing landscaping
  - Proposed landscape curb name/color

### **Permanent Holiday Lights**

- Copy of the "As Built" Lot Survey showing proposed alterations
- Contractors proposal
- Photos of the following:
  - Existing landscaping
  - Proposed materials

### **Driveway Alteration / walkway / trash can pad**

- Copy of the "As Built" Lot Survey showing proposed alteration drawn in color
- Contractor's proposal
- County approval for apron modification
- Photos of the following:
  - Existing house and driveway
  - Material and/or color of alteration

### **Basketball Hoop**

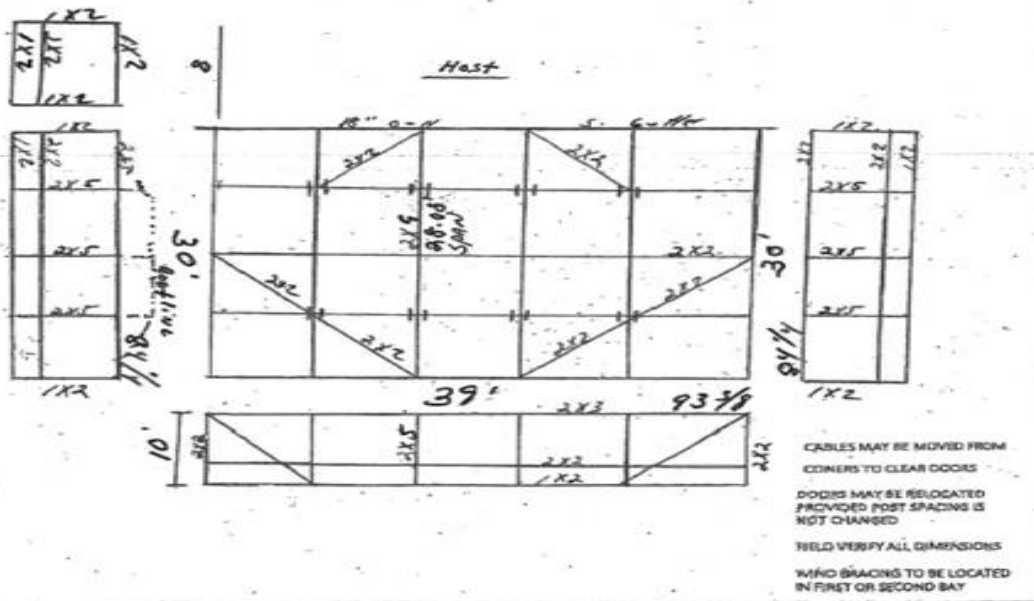
- Copy of the "As Built" Lot Survey showing proposed alteration drawn in color
- Contractor's proposal/specs/measurements
- Photos of the following:
  - Existing area to be modified
  - Material and/or color of alteration

### **Solar Panels**

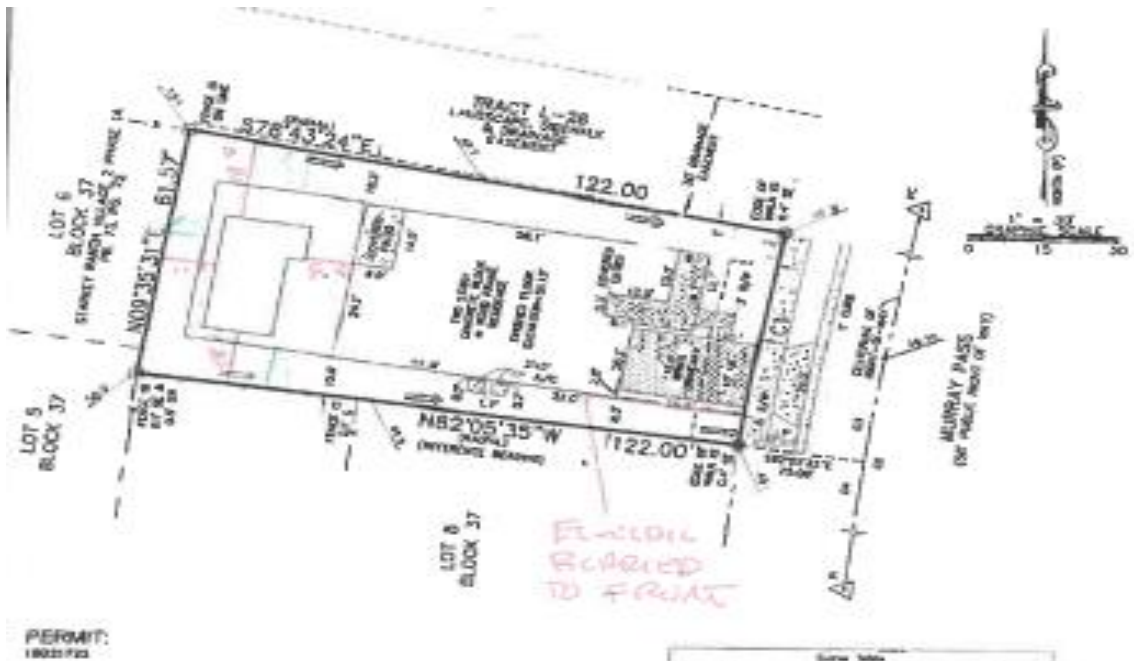
- Copy of the "As Built" Lot Survey showing proposed alteration drawn in color
- Contractor's proposal - Specs
- Photos of the following:
  - Existing house/Proposed area of modification (aerial photo or drawing of the roof with the panels shown as well)
  - Material and/or color of alteration (cut sheet showing the product that is being used)

# Examples:

Construction Drawing for Screen Enclosure with Dimensions (Roof Panels should be included if installing)



"As Built" Survey with Swimming Pool Dimensions – Example



# Construction Drawing (Location, Distance and Dimensions to Scale of Swimming Pool and Screen Enclosure)

